Minutes of the second meeting of the proposed-IGSPDA

Date: 11/03/2007
Time: 2:00-3:30 pm
Location: Cafeteria of the Spencer T. Olin Residence in Medical School
Attendance: Dauti, Marsela; Li, Cong (Lucy); Mou, Xiaochun (Joanna); Qin, Lei; Shi, Peichang; Shi, Yunfei, Zhang Chi (Steven)

In this meeting, we covered the following issues:

A. Recruit temporary volunteers before the recruiting meeting (we will express our appreciation to volunteers by putting their names on the website)

volunteer(s) taking care of the webpage and the group mail (at least one, no more than two)

other volunteer work that suits your time and interests as well as the healthy development of IGSPDA

Goal: recruit at least one volunteer to take care the webpage and the group mail

Result: Shi, Peichang will take care of the Webpage; Shi, Yunfei will take care of the Group Mail; Dauti, Marsela; Li, Cong (Lucy); Mou, Xiaochun (Joanna); Qin, Lei; Shi, Peichang; Shi, Yunfei, Zhang Chi (Steven) will answer questions from interested students.

B. Free discussion of the Launching Plan (draft) and the Constitution (Draft)

Goal: reach a common agreement on these two drafts

Result: We will write a better invitation letter before the recruiting meeting and keep working on revising the Launching Plan (draft) and the Constitution (Draft) until the first election. The changes we made in this meet are:

Changes in the Launching Plan (draft)

After consultation with Advisory committee, the first election is set to early April 2008
We add a recruiting meeting in Dec. 2007 to recruit a core leadership to conduct organization business; boost the popularity of IGSPDA; help individual member to promote his/her reputation; collect feedback and revise the Constitution (Draft) before the first election.

“Questions and Answers Meeting” is replaced by free communication between interested students and some founding members

Three proposed activities are also added into Launching Plan

Changes in the Constitution (Draft)

add “Get advice from successful American or international professional by lectures and workshops” in the Benefits of membership

add “Lectures and workshops from successful American or international professional” in Possible Activities

add article IV: election time: The election shall be conducted in early April every year at an election meeting. The date of the election meeting and information about the process for nomination of candidates will be announced/emailed to members in advance of each annual election.

... voting must be conducted by (replace current wording of privately) ballot

C. proposed by Yunfei: I think, a firm and stable executive board consisting of 4~7 core members, who are representing our IGSPDA and deal with the everyday affairs, would be very helpful for the fast growing and future development of IGSPDA. So, maybe, we can talk something about the composition and responsibility of executive board.

Goal: reach a common agreement on HOW to generate the new leadership

Result:
We will get this group registered officially in Wash. U.

We will ask OISS, GPC and all available sources to help us to send our invitation to every potential participant. Meanwhile, we should attach advertisement leaflet to bulletin board to make them familiar with our group name.

We will have an open recruiting meeting in Dec. to recruit a core leadership. This core leadership will conduct organization business; boost the popularity of IGSPDA; help individual member to promote his/her reputation; collect feedback and revise the Constitution (Draft) before the first election.

New elected leaders will be generated in the first election in early April 2008.